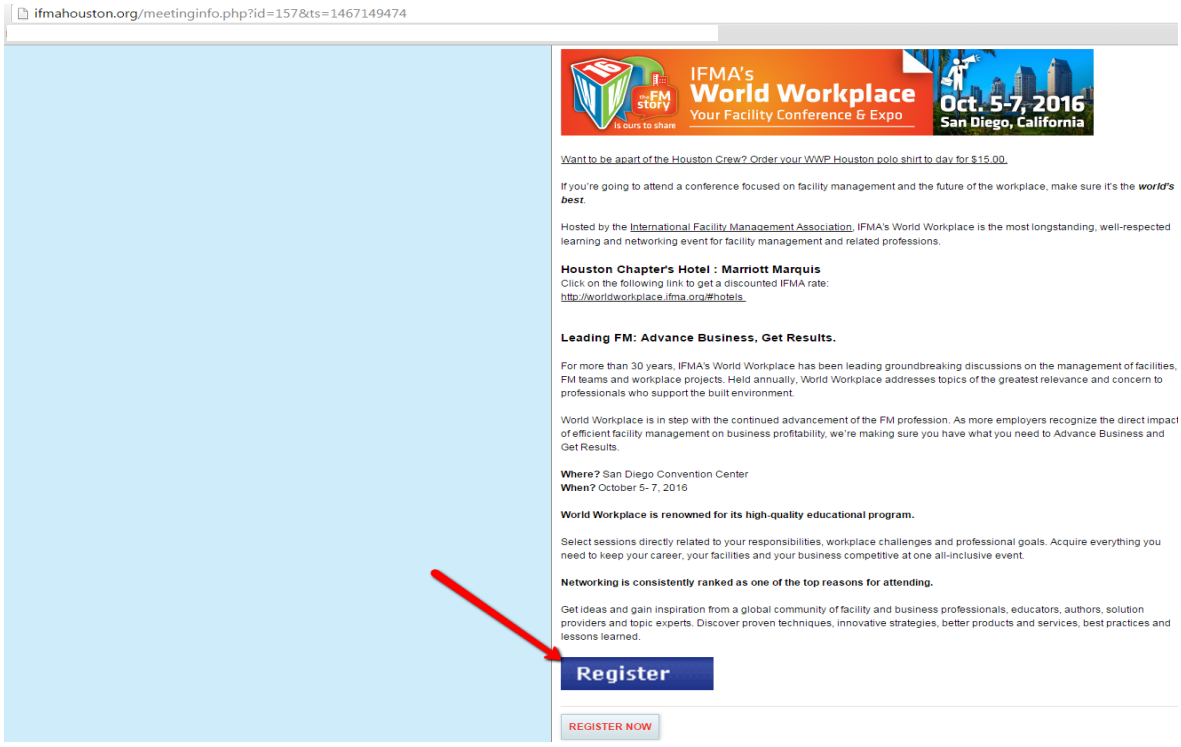
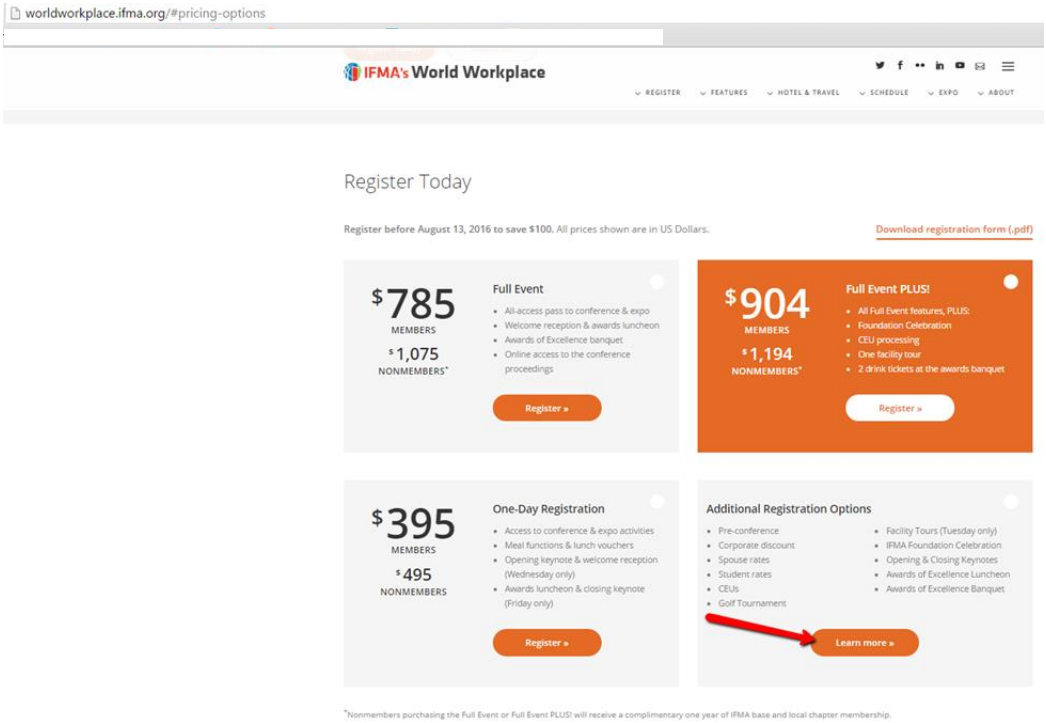
Associate Sign-Up for WWP ’16

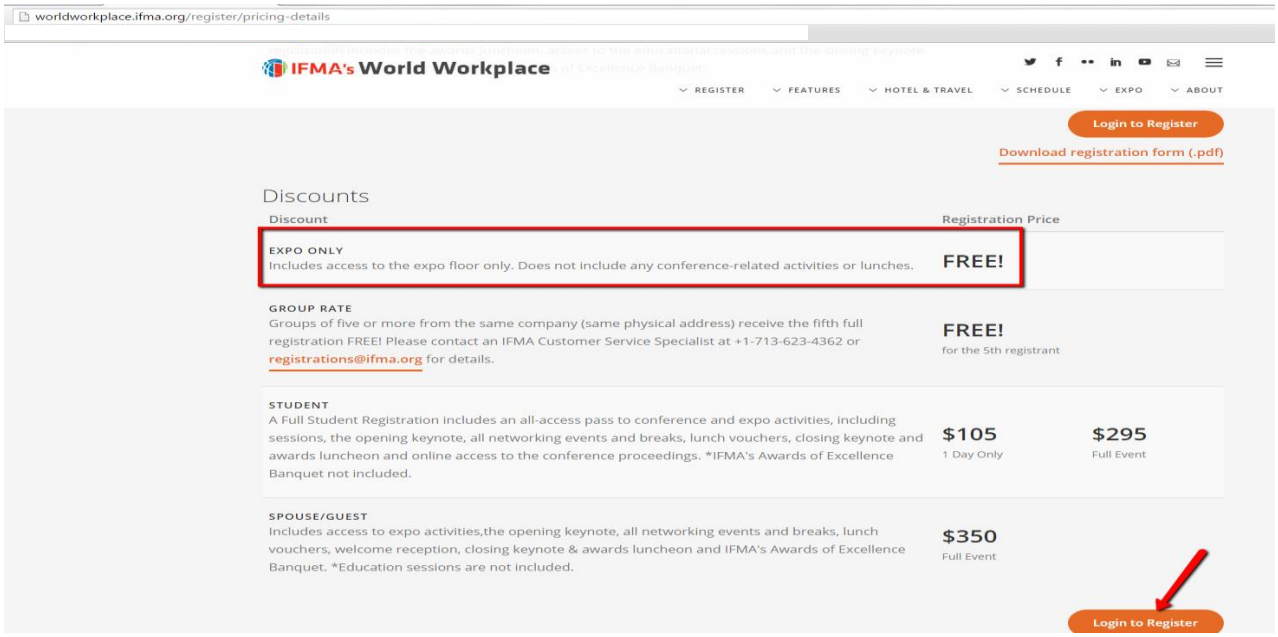
1. Go to the IFMA WWP on IFMAH’s events page
    a. http://ifmahouston.org/meetinginfo.php?id=157&ts=1467149474
    b. Select the Blue “Register Now” located on bottom left of the event



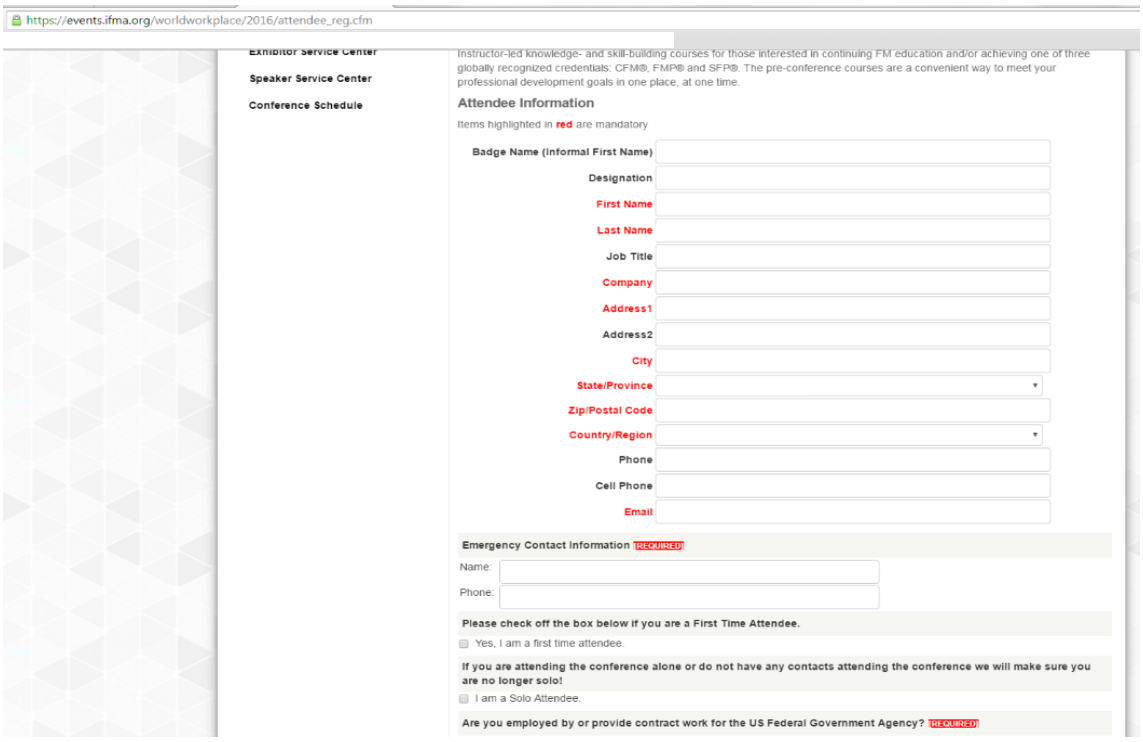
2. http://worldworkplace.ifma.org/#pricing-options
    a. You will be directed to IFMA’s WWP Registration link
    b. Select “Learn more”



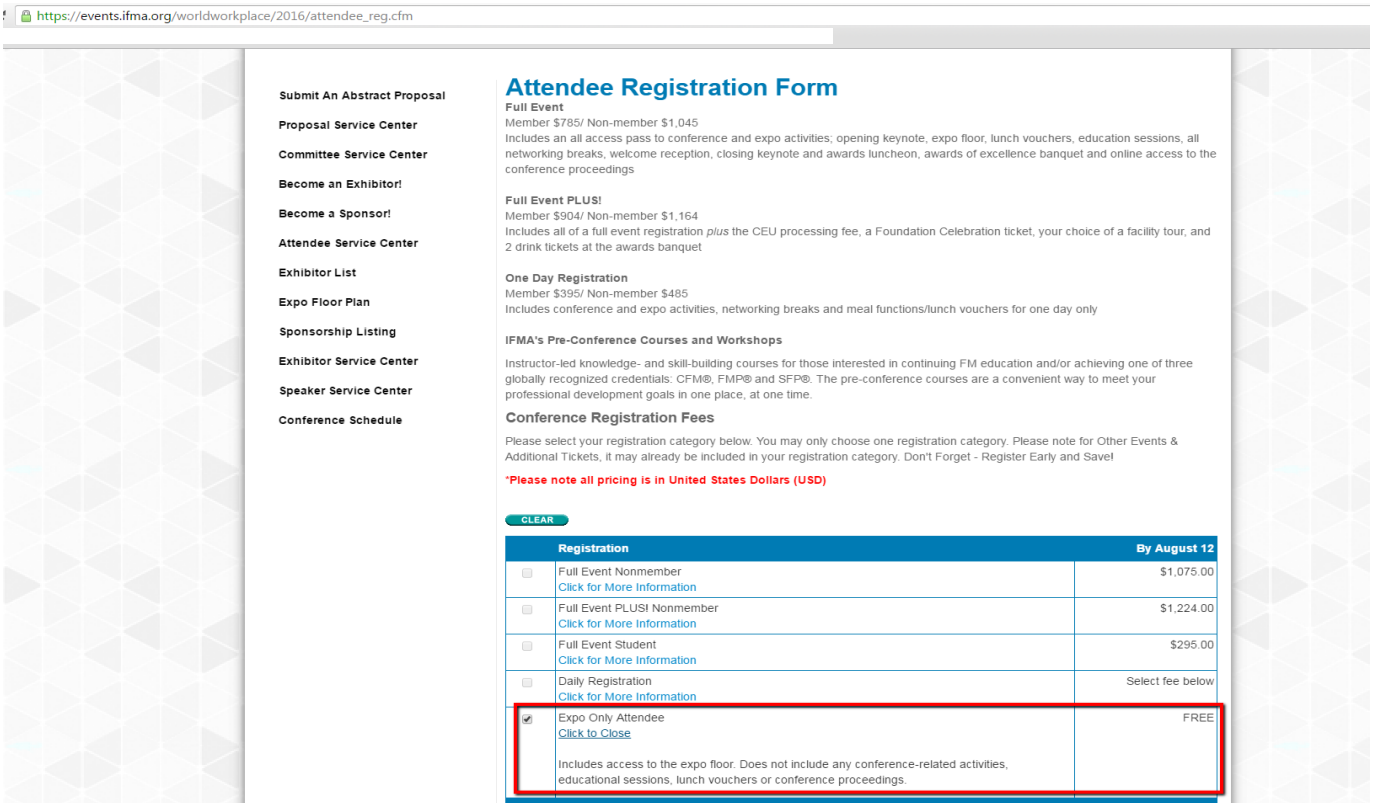
3. http://worldworkplace.ifma.org/register/pricing-details
    a. Scroll down to the Discounts section
    b. Select the “Login to Register” (or “Register” if logged in) located to on the bottom right of the Discounts section.



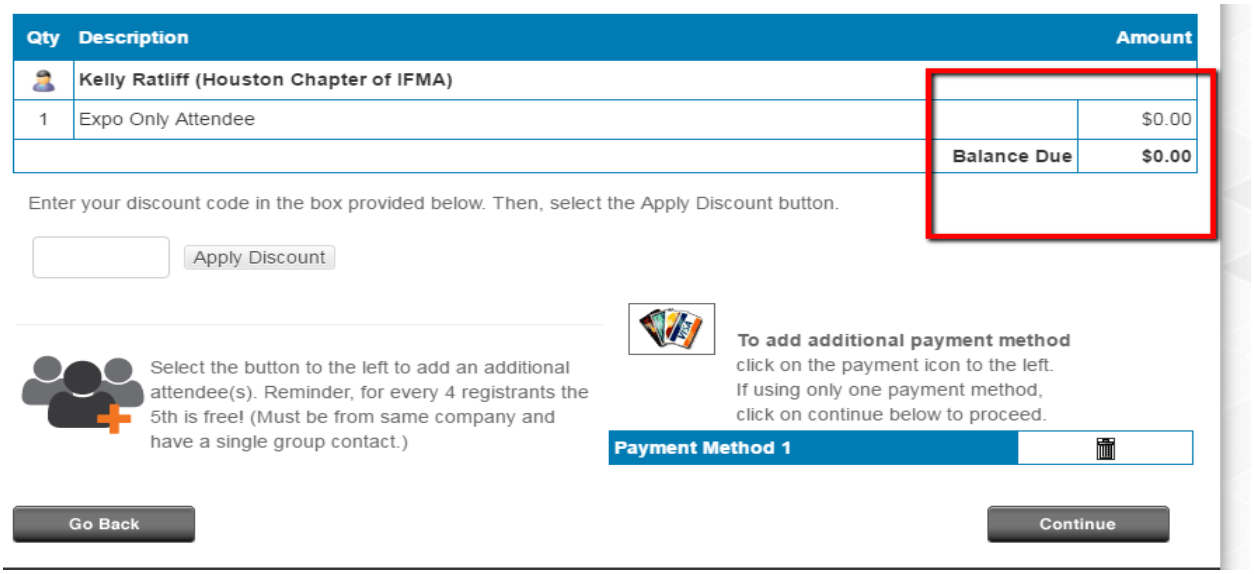
4. https://events.ifma.org/worldworkplace/2016/attendee_reg.cfm
    a. Fill out the Attendee Registration Form
        i. Designation: CFM, FMP, or Other



5. Scroll down to Registration and select “Expo Only Attendee”
    a. Select continue
    b. Then Continue again if you do not want to sign up for any CE courses



6. Select Continue where the payment information is shown
    a. Should be free if selected “Expo Only Attendee”



7. Page should read “No Payment Required”
    a. Click on “Complete Registration” on the bottom right of the screen

